**THE UNIVERSITY OF HONG KONG  
FACULTY OF EDUCATION**  
  
**Experiential Learning (EL) Project Self-nomination Form for Undergraduates (Individual / Group)**

***Part I: Personal Particulars***

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **University no.** |  |
| **Programme** |  | **Major** |  |
| **Tel** |  | **Email** |  |

***Part II: Project Profile***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project title** | |  | | | | | |
| **Name of partner organisation/school** | | | **Nature of business** | | **Target beneficiaries**  **(e.g. P1-3 pupils)** | | **No. of beneficiaries** |
|  | | |  | |  | |  |
| **Contact information of supervisor/person-in-charge** | | | | |
| **Tel** |  | | | |
| **Email** |  | | | |
| **Nature of project** | | | | | | | |
| 🗆 Overseas exchange/study tour 🗆 Research project  🗆 Community service | | | | 🗆 Local learning trip 🗆 Student leadership experience  🗆 Work experience / internship | | 🗆 Others (Please specify) | |
| **Project objectives**  *(Please summarise in about 200 words what you plan to do for the proposed EL project. Explain what kind of community issues or needs will be addressed through the project and to what extent the target beneficiaries will be supported. Describe how you will gain from the proposed community partnership, or collaboration with teachers and/or peers. Please specify deliverables, evidence of impact and any other useful information.)* | | | | | | | |
|  | | | | | | | |

***Part III: Project Plan***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected project implementation date/period** | | |  | | |
| **No.** | **Description of activity** | **Location** | **Date and time** | **Learning objectives** | **Available for EL Team’s visit (Y/N)** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

***Part IV: Learning Outcomes***

|  |  |  |
| --- | --- | --- |
| **No.** | **Intended learning outcomes for HKU participant** | **Intended learning outcomes for beneficiaries** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

***Part V: Supplementary Information***

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| --- |
|  |

***Part VI: Project Approval***

|  |  |  |
| --- | --- | --- |
|  | **Endorsed by**  (to be completed by partner organisation/school) | **Approved by**  (to be completed by EL Team) |
| **Signature** |  |  |
| **Name** |  | Professor Yuen Yi LO |
| **Post** |  | Associate Dean (Learning & Teaching) |
| **Organisation** |  | Faculty of Education |
| **Date** |  |  |

Important Notes:

1. This self-nomination form is just a template for your reference. You may include further information about your project and attach separate sheets if necessary.
2. Self-nomination can be made individually or in group (max. three students). For group nomination, the total workload should be commensurate with the number of students consisted.
3. Hours per week per EL project can vary. For a 6-credit course, the total no. of teacher-student face-to-face contact (CT) hours should be 24, and the total no. of CT hours and Study Load (SL) hours added together should be in the range of 120 to 150.
4. The EL Team will conduct visits/observations to self-nominated EL projects. Students MUST indicate the available slots in Part III above and arrange/co-ordinate the visits with the partner organisation/school as appropriate.
5. The completed self-nomination form MUST be [submitted](mailto:submitted) to the EL Team by email ([eledu@hku.hk](mailto:eledu@hku.hk)) by **8 September 2025**, one week before the end of the course add/drop period of Semester 1.